

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)

MEETING NOTES

MAY 18, 2017 – 10:50 a.m. to 11:30 a.m.

VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

ATTENDEES – Brian Josephson, Brian Nath, Chris Rodgers, Debbi Smith, Janet Gelb, Kerry Kilber Rebman, Nadra Farina-Hess, Pat Setzer, Rhonda Bauerlein & Sang Bai

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report - Kerry Kilber Rebman reported that a new charge was discussed and will be finalized next week. Tech rankings, updating contact policy, creating a college distance ed plan, wireless access points, updating ez-proxy & SSL certification were all discussed as well.
2. Grossmont TTLC Report – Nadra Farina-Hess reported they did not meet last time.
3. Technology planning
 - a. New / Remodeled buildings – Brian Nath reported a meeting needs to be held to sort this out and IS needs to be involved in these plannings.
- Friday, May 19. 2 – 5 p.m., at Grossmont College, Building 55 – Room 528.
 - b. Grants – needs to be scheduled – Brian Nath wants IS to be involved before.
4. Workday – Brian Nath reported that the budget reports are being worked on, specifically the 4-digit report which is more like an IFAS report where you would only see object codes. There will be a filter where you can put your name in and all your information would show up. Brian Nath also reported they are working on getting Workday access off-site, this should be done by September, and there will be training for this access.
5. HelpDesk – ICS and IS pilot – Brian Nath reported that Jerry Williamson has reached out to both colleges to work on this.
6. Ordering computers, Windows 10, new hardware Staff/Faculty – Brian Nath reported they are working on Windows 10 imaging, and should have it ready before August. There will be a change where users will no longer be able to install software on their computer for security reasons. IS is looking into how they would then get software installed. Brian Nath also reported that when buying new computers to still purchase the 7040s.
7. Blackboard/Canvas
 - a. Blackboard – dates for making semester containers unavailable: 2017SP (Jun 22), 2017SU (Aug 18), 2017FA (Jan 3)
 - b. Canvas – semester is in progress for pilot instructors.
 - i. Implementation plan – timeline, checkoff list ?
 - ii. BB renewal end date 9/2018 – Brian Nath wants to be sure we'll make this date. Kerry Kilber Rebman feels that we will, that we are in a good position and on track. Rhonda Bauerlein reported that nursing is a concern if they can do what they need to do on Canvas. Chris Rodgers reported that no one should be in Blackboard Spring 2018 semester and it will say so in Blackboard.
8. LTI Approval Process
9. WiFi – Brian Nath reported IS just got the new wifi working this morning in the IS area. They will then be pushing it out to the District and then plan implementation at both colleges. It will be a year plan and implementation to get this done.
10. Daily FTES comparison report
11. WebAdvisor
 - a. change request from Cuyamaca Counseling
 - b. Pick list of Subjects – suggested change for unique subjects per college
 - c. Faculty email and phone – Brian Nath reported a plan has been implemented.

Information Items – Discussed as Requested

1. Network infrastructure upgrade plan
2. DARS (Degree Audit Reporting Systems)